Login instructions for On-line participants
of the IM 2022 & NEUDOS 14 conference

We strongly recommend you to familiarize yourself with the possibilities of the ZOOM program on your computer before participating in the conference. This will greatly facilitate the registration process, and will also enable efficient and comfortable delivering a remote speech. After opening the ZOOM program, a window will be displayed in which you can change the program settings. You can choose the NEW MEETING icon and open a virtual ZOOM meeting where you will see all program options. It is also worth to logging into the meeting from another device (two devices) and testing the presentation along with the image preview visible for other participants.

AUTOMATIC LOGIN VIA THE LINK SENT BY THE ORGANIZERS:

1. Download and install the ZOOM application (version 5.10.1 or latest) from https://zoom.us/download

2. After the installation on a computer or mobile device, open the link sent by the organizers.

3. ZOOM may ask you for a password, then you must enter the password sent by the organizers.

4. ZOOM will automatically enable you to participate in the meeting.

5. If you want to ask a question, click the **REACTIONS** icon on the lower program bar and select the **RAISE HAND** tab from the list, then the chairman of the discussion will be able to give you the floor.

6. To ask a question, select the icon with the image of the microphone on the bottom bar and click on it (the red cross on the icon will disappear then). If you want to share the image from your camera, click the icon with the image of the camera (the red cross on the icon will disappear then).

7. It is also possible to ask questions via chat. To do this, select the **CHAT** icon from the bottom bar of the program. The chat window will appear, at the bottom of which there is a text field to enter the question. **Attention!** The chat comment, especially if it is a question, should be addressed directly to the chairman then it can be read for the audience. To do this, in the **To:** field, select from the list the appropriate participant to whom you want to address the question. If you do not make a choice, your question or comment will be visible for all meeting participants.

8. To close the chat window, click on the tab in the upper left part of the window and select the **CLOSE (X)** command.

9. In the upper right corner of the program window, after moving the mouse, the **ENTER FULL SCREEN** option will be displayed there. After clicking on it, you can choose the method of displaying the program window (only the *speaker view, gallery, full screen mode*).

10. If you wish to end your participation in the meeting, just select the **END MEETING** icon in the lower bar of the ZOOM window.